

What are the steps for FIETA Program Approval status for Primary ETQA(e.g FIEA accredited provider applies for Driver training at TETA)?

Step 1

Confirm that the MoU does exist between the two ETQAs.
Confirm that the Provider is indeed accredited with FIETA.
Inform the primary ETQA in writing.

Step 2

Letter of intent to be send to the secondary ETQA.
Secondary ETQA send Application form for Program Approval to the provider.
Provider to complete the self evaluation form from the secondary ETQA.

Step 3

Provider to complete the Program Approval application form.
Provider completes assessor registration form.
Learning material/programs forwarded to the primary ETQA.

Step 4

Evaluate the learning materials.
Confirm the assessors do exist to assess in the specific programs.

Step 5

Conduct site visit

Step 6

Award program approval letter & inform the secondary ETQA in writing