

**What are the steps for FIETA Program Approval status for Secondary ETQA( e.g TETA accredited provider applies for Furniture making training at FIETA)?**

**Step 1**

Confirm that the MoU does exist between the two ETQAs.  
Confirm that the Provider is indeed accredited with another ETQA.

**Step 2**

Letter of intent to be send to the primary ETQA.  
Application form for Program Approval is send to the provider.  
Provider to complete the self evaluation form from the secondary ETQA.

**Step 3**

Provider to complete the Program Approval application form.  
Provider completes assessor registration form.  
Learning material/programs forwarded to the secondary ETQA.

**Step 4**

Evaluate the learning materials.  
Confirm the assessors do exist to assess in the specific programs.

**Step 5**

Conduct site visit

**Step 6**

Award program approval letter & inform the primary ETQA in writing